

# Guidelines for exhibitions hosted in the margins of the "World Social Summit" under the title "the Second World Summit on Social Development"

4-6 November 2025 Doha, Qatar

Exhibitions at the World Social Summit under the title "Second World Summit for Social Development" will offer an opportunity to engage directly with a wide range of stakeholders on key policy issues and showcase innovative solutions to accelerate action on poverty eradication, the promotion of full employment and decent work, and social inclusion, ensuring that no one is left behind in an increasingly complex and interconnected world.

Exhibitions will be held from 4-6 November at Exhibition Hall 6 of the Qatar National Convention Centre (QNCC).

#### Who is eligible to apply for an exhibition space?

All duly accredited and registered organizations participating in the Summit, including Member States, United Nations system entities, ECOSOC accredited non-governmental organizations, and other non-governmental organizations, civil society organization, private sector entities and academic institutions in receipt of special accreditation by the General Assembly, are eligible to apply to host an exhibit, also referred to as *Solution Souq*, in the margins of the Summit.

#### How do I apply for an exhibition space?

All proposals must be submitted through the online **Exhibition Request Form**, with a comprehensive description of the proposed exhibit, its thematic relevance, dimensions, and any organizing partners. Proof of accreditation will also be required to confirm eligibility.

Please note only one exhibition booth will be allocated per successful applicant.

## When is the application deadline?

Application for exhibition opens on **July 21**<sup>st</sup> **2025** and closes on **August 31**<sup>st</sup> **2025**. Late Submissions will not be accepted. Selected exhibitors will be notified by mid-September.

#### Where are the exhibits displayed?

The exhibition booths will be located in the **Exhibition Hall 6 of the Qatar National Convention Centre (QNCC)**, on the premises where the Summit will be held. The UN Secretariat will assign a designated exhibition space for successful applicants.

#### How will the booths be installed?

After the UN Secretariat informs exhibitors of approval to host an exhibition booth, exhibitors are expected to directly liaise with a focal point appointed by the Professional Conference Organizer (PCO) on logistics related to their allocated space in the lead up to the Summit. This could include confirming standard provisions or requesting additional set-up requirements with cost implications.

There will be two booth sizes: **3x3m or 3x6m**. Best effort will be made to allocate booth sizes based on information provided in the application form.

The standard, free booth set-up includes a table, two chairs, access to a power source, and WiFi connectivity.

#### What are the costs and support arrangements?

There is **no fee** to use the exhibition space and the regular exhibition booth set-up.

Exhibitors can request additional set-up requirements (e.g. extra screens, branding, decorations etc.) at a cost to be borne by the exhibitor. A catalogue of additional add-ons and related costs will be made available for approved exhibitors, and the deadline to communicate requests for such add-ons to the PCO is **15 October 2025**. All such additional arrangements should be coordinated directly with the PCO and any additional costs should be paid to the PCO directly as well.

All exhibition materials, including banners, posters, flyers, brochures, catalogues, and other promotional items will fall under the exhibitor's responsibility. The UN Secretariat will not produce flyers, distribute notices, or offer publicity for individual exhibitions.

## What are the rules for staffing and access?

All exhibitors **must be duly accredited and registered** for the Summit. Information on registration and accreditation can be found <u>here</u>. We also ask exhibitors to ensure that at least one staff is always present at their booth throughout the entire exhibition period.

#### Access is strictly limited to duly accredited and registered participants of the Summit.

Separate registration processes are not required nor available to only participate in exhibitions. No exceptions or ad hoc registrations will be accepted.

# Where can Exhibitors find communication materials for the Summit to promote their Exhibition?

Communication materials and guidelines for the Summit can be found <a href="here">here</a>.

# What are the rules for staffing and access?

Practical information for participants registered for the Summit can be found <a href="here">here</a>.