



**SECOND
WORLD SUMMIT
FOR SOCIAL
DEVELOPMENT**
DOHA 2025

Arrangements for the Bilateral Meetings during the Second World Summit for Social Development Doha, Qatar, 4 - 6 November 2025

Frequently Asked Questions (FAQs)

1. How do I submit a reservation for a bilateral meeting room?

For bilateral meetings among Member States at the Head of State or Government or ministerial level, sixteen (16) small meeting rooms, each with the capacity to hold ten (10) participants, will be available during the Second World Social Summit, to be held in the Qatar National Convention Centre (QNCC) from 4 to 6 November 2025. To prevent double bookings, only the delegation initiating the bilateral meeting should submit the request. Additional information can be found in the document, Information note for delegations ([A/INF/80/5/Rev.1](#)).

Starting Tuesday, 21 October 2025, 00:00 UTC, reservations for the rooms can be made using the gMeets electronic system (<https://conferences.unite.un.org/gMeets>), by logging in with your email address and password, choosing “Doha” in the location drop-down menu on the top of the page, and clicking on the “New Bilateral Meeting” tab. Reservations will be accepted for 20-minute periods starting the hour and the half-hour, from 8:00 am, with the last reservation at 6:30 pm.

For better coordination, it is suggested that for requests by Member States, the Permanent Missions located in New York with accounts active in gMeets, submit on behalf of their delegations/representatives.

2. If I have no access to gMeets or if I do not see the “Doha” location and/or the “New Bilateral Meeting” tab in gMeets, what do I do?

If a gMeets account is required or if you already have a gMeets account but do not currently have access to the “Doha” location or “New Bilateral Meeting” tab, please contact gmeets-helpdesk@un.org, with a copy to segalo@un.org, sfernandes@un.org.

3. Who can make reservations for bilateral meeting rooms?

The bilateral meeting rooms at the Summit will be provided at the request of the following entities only:

- UN Member States
- UN Permanent Observer States
- Regional groups and other major groupings
- UN system entities

If your entity does not fall into one of the above categories, you are not eligible to submit a reservation.

Accredited IGOs can be selected by the above entities as the “meeting with” party when a profile exists in the system, otherwise choose “Other” and indicate the name of the IGO and title/level of the representative in the comment field.

Any other entity can be indicated by the above eligible entities as the “meeting with” party, by choosing “Other” and providing the name of the entity and title/level of the representative in the comment field.

If one of the bilateral meeting partners is a Member State, the Member State shall submit the reservation.

4. How do I know if my reservation for bilateral meeting room went through successfully?

No e-mail alert will be sent to submitters. However, the submission status can be checked via the “All My Requests” tab in gMeets.

5. Bilateral meeting rooms location

The bilateral meeting rooms are located in rooms 226–241 on the second level, East of the QNNC. A Delegates’ Lounge is also available on the first level, West Foyer, Public Concourse of the QNNC.

6. Alternative meeting locations

While waiting for booth reservations—or if no booth is available—you may arrange bilateral discussions in the Delegates’ Lounge or other open lounges within the venue. These areas do not require reservations.

7. When will I know the room assignment for my bilateral meeting?

You will receive the room assignment via email the day before your bilateral meeting takes place. The submission status can also be checked via the “All My Requests” tab in gMeets.

8. How do I cancel or make changes to my reservation for a bilateral meeting room?

For the cancellation of your reservation(s), please visit “All My Requests” tab in gMeets and click on the “Cancel” button, inform the other delegation(s), as well as the WSS bilats team by emailing gmeets-helpdesk@un.org with a copy to segalo@un.org, sfernandes@un.org.

When sending the email, “WSS-bilats” must be indicated in the subject line. For any required changes to a submitted reservation, please contact the WSS bilats team at the above-mentioned e-mail addresses. Once changes are confirmed by the bilats team, please inform the invited parties/delegation(s).

9. Can I submit multiple reservations for bilateral meetings per day?

You can submit multiple reservations for bilateral meeting rooms, which will be assigned based on their availability. Every effort will be made to keep a delegation’s consecutive bilateral meetings in the same room.

10. Who do I contact for questions regarding my reservations for bilateral meetings?

Please contact augustine1@un.org, segalo@un.org and sfernandes@un.org, copying gmeets-helpdesk@un.org. When sending the email, “WSS-bilats” must be indicated in the subject line. When on-site at the conference venue, delegations may contact the meetings management staff on site.