

## **El-Wedad Society for Community Rehabilitation**

El-Wedad Society is a non-profit nongovernmental organization. It was established in March 2000 to provide the services of psychosocial and educational rehabilitation and development for the local community all over the Gaza Strip. The major categories targeted are children, women, youth, and elderly people who receive quality and non-discriminatory services of training, counselling, guidance, and awareness in the various psychosocial and educational fields. El Wedad is a registered NGO from the Ministry of Interior, Palestinian Authority Lic. No. 7134.

### **The purpose of the organization;**

- ✓ Enhancing the psychosocial wellbeing of targeted groups(children, women, youth, elderly).
- ✓ Investment of experiences and capacities of elderly through enhancing their community participation.
- ✓ Rehabilitation of youth to act a leader and vital role in building up the community.
- ✓ Developing and improving the personal and professional skills and capacities of youth and graduates to meet labor market demands.
- ✓ Contribution to the enhancement of children abilities and developing their live and behavior skills.
- ✓ Support and enable women to enhance their community participation.
- ✓ Enhancing the principles of citizenship and avoiding the intellectual and political fanaticism and respect of the other.
- ✓ Contribution of enhancing the principles of democracy and national peace, and human rights for targeted groups.
- ✓ Activating the role of Palestinian family in enhancing the humanity values, and empowering the concepts of family dialogue and full families and enhancing marriage relations.
- ✓ Identification of community needs and problems throughout studies, researches, and polls.
- ✓ Enhancing the voluntary participation in the institutional and community work.

**Information as to the programmes and activities of the organization in areas relevant to the human rights of older persons**

El-Wedad Society has implemented many projects relevant to human rights of older persons. And this is a list of these projects

<b>Project Name</b>	<b>From</b>	<b>To</b>
Improve the Well Being of Conflict affected Older People in Eastern Middle Gaza	Dec,2008	Jan,2009
Improve the long Term Well Being of Conflict affected Older People in Eastern Middle Gaza	Apr,2010	May,2010
Improving Autonomy and Wellbeing of Older People in Shatee refugee Camp through Psychosocial and mobility support	Dec,2010	Nov,2011
Improving Autonomy and Wellbeing of Older People in Shatee refugee Camp through Psychosocial and mobility support	Dec,2011	Nov,2013
Improving Autonomy and Wellbeing of Older People in Shatee refugee Camp through Psychosocial and mobility support	Feb,2013	Mar,2013
Improving Autonomy and Wellbeing of Older People in Shatee refugee Camp through Psychosocial and mobility support	Dec,2011	Nov,2012
Grand Parents House "Age Friendly Space in Shatee Camp , Gaza , OPT"	Feb,2012	Nov,2012
Strengthening civil society as a means of poverty reduction for vulnerable older people in the occupied Palestinian territory	Jan,2012	Dec,2013
Grand Parents House "Age Friendly Space in Shatee Camp , Gaza , OPT"	Jan,2014	Mar,2014
Grand Parents House "Age Friendly Space in Shatee Camp , Gaza , OPT"	Apr,2014	July,2014
Emergency Intervention in Support of Older People Exposed to violence during 2014 War on Gaza.	Sep, 2014	Mar, 2015
Gaza crises appeal	April,2015	Dec,2015

**Confirmation of the activities of the organization at the national, regional or international level;**

El-Wedad Society has affiliation with Helpage International association and implemented many projects that were funded by this association.  
And now we implement " Gaza crises appeal" that is funded by Helpage international

**A list of members of the governing body of the organization and their countries of nationality;**

<b>Name</b>	<b>Position in board</b>	<b>Nationality</b>
Mr. Faraj Mubarak	Chairman	Palestinian
Mr. Hussam Abu-Diab	Member	Palestinian
Dr. Baha' El-Ghalayeni	Treasurer	Palestinian
Dr. Naim El-Ghalban	Member	Palestinian
Ms. Naima El-Qaiq	Secretary	Palestinian
Mr. Adnan Hamdan	Vice Chairman	Palestinian
Mr. Ismael Abu Rkab	Member	Palestinian

**A description of the membership of the organization, indicating the names of organizations that are members and their geographical distribution;**

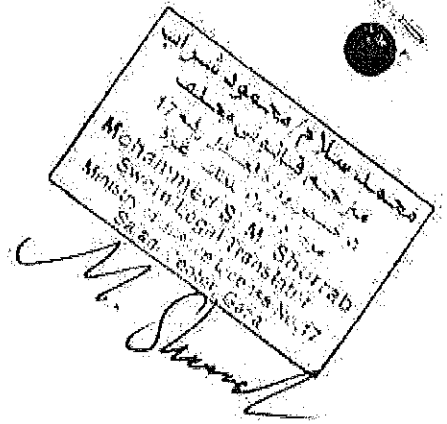
El Wedad Society is member in many organizations, networks, and coalitions on the local and Arab level, besides, partnerships and cooperation's with Most NGO's working in the Gaza Strip and some of the West Bank.

<b>Name of organizations, networks, or coalitions</b>	<b>Address</b>
Palestinian PNGOs Network	Gaza- Palestine
UNICEF	Gaza- Palestine
Arab Network for NGOs	Egypt
Students' Forum Institute	Bethlehem- Palestine
Helpage International	Gaza- Palestine



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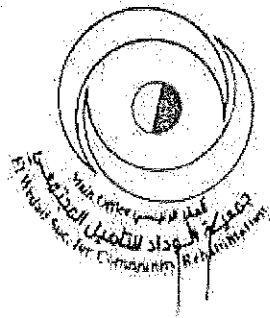


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# BASIC CONSTITUTION

## El Wedad Society for Community Rehabilitation



# El Wedad Society for Community Rehabilitation

## Chapter One

### Article 1:

In Gaza Town a benevolent society was founded under the name: " El Wedad Society for Social Rehabilitation " according to the Law of Benevolent Societies and National Corporations No. (1) for the year 2000 A.D. The name was amended to become, " El Wedad Society for Community Rehabilitation " according to extraordinary General Assembly on 10/1/2008/

### Article (2):

The location of the Society:  
Gaza, Tal El Hawa, Opposite of Ministry of Prisoners and the Liberated.

### Article (3):

Field of the society: Social, Educational, Psychological in all Gaza Governorates.

### Article (4):

This society is characterized with a subjective consideration. It has an independent financial obligation and it has the right of owing transitional and non-transitional moneys to be spent in achieving its goals.

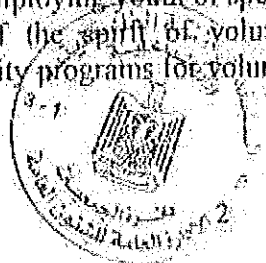
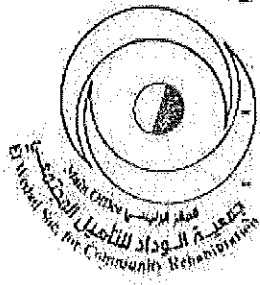
### Article (5):

This society has the right to open one or more branches in Palestine after an approval of the concerned ministry.

### Article (6):

*The Society aims to achieve the following objectives:*

- Treating social and behavioural problems on the level of individual and Family.
- Providing atmospheres of social, psychological and educational support for children and their families.
- Increasing social and guiding awareness in various aspects of life.
- Enhancement of social awareness of democracy principles and civil community.
- Raising the standard of awareness and conception of the youth to enable them to build their personality and solve their problems in a logical way and safe thinking.
- Enhancement youth participation in training, social and leadership activities.
- Involving and employing youth of special needs.
- Enhancement of the spirit of volunteering among graduates through special community programs for volunteers



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## Chapter Two Membership

### Article (7):

Membership of the society is personal and it cannot be transferred by power of attorney, deputy nor by inheritance.

### Article (8):

Every legally accountable person has the right to join the society if he has the required conditions of the basic constitution.

### Article (9):

- a. The establishers of the society are considered members since the date of their registration at the society record of the concerned department at the ministry.
- b. Every person wishes to join the society has to present an application to the board of directors including (Name in full, address, date of birth, profession; ID. Number and nationality). He has to undertake to execute the rules of the basic constitution of the society and the decisions of its board of directors.
- c. The board of directors has the authority to make a decision of accepting the application or not. In case of refusing the application the applicant has the right to object the refusal in the nearest meeting of the general assembly.

### Article (10):

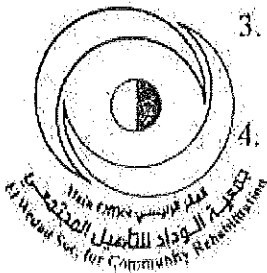
#### Conditions of membership

1. The member should not be less than 18 years old.
2. He should not have been sentenced in a crime or delinquency of honour or honesty.
3. He should be working in the community field.

### Article (11):

#### Rights of the member:

1. The society member has the right to participate and vote personally at every meeting of the general assembly. He has one vote each time. He also has the right to elect the board of directors and nominate himself as a member.
2. The society member has the right to participate in its activities and benefit from its services.
3. The society member is committed to pay membership subscription and other payments which are determined by the administration council for members of the society after approval of the general assembly.
4. Termination of membership in this society does not exempt a member from paying any due amounts to the society.



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Article (12):

Termination of membership in the society.

- a. Membership is terminated in the following cases:
1. The death of the member. If the member is of personal consideration, membership ends when the society is liquidated.
  2. Withdrawal from the society should be after a written notice presented to the board of directors, 30 days before withdrawal.
  3. The general assembly, according to a suggestion from the broad directors, has the right to dismiss a member of the society for one of the following reasons:
    - 1) In case of not paying his financial obligations.
    - 2) In case of failing to apply the rules of the internal constitution, or executing any decision issued by the general assembly or the board of directors.
    - 3) In case of not behaving according to the aims of the benevolent society.
    - 4) In case of being accused by an offence of honour or honesty.
- b. The board of directors has no right to suggest for the general assembly to dismiss a member of the benevolent society for the reasons mentioned in items (1), (2) and (3) until he is informed in writing and given a reasonable period to correct the mistake he did and after giving him a suitable chance to defend himself.

Article (13):

Every invitation, request or notice addressed by the benevolent society to one of its members should be personally handed in writing or sent by registered mail to his address written in the membership record. In case of changing the address, the member requests in writing from the society to change his address in the membership record.

**Chapter Three**  
**Board of Directors**

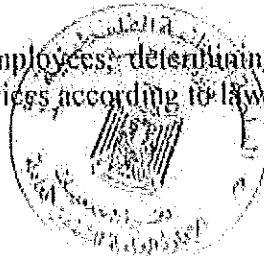
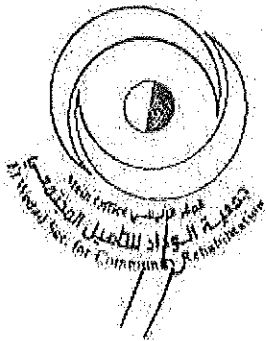
Article (14):

The board of directors is composed of (7) members elected by the general assembly for a period of three years.

Article (15)

The board of directors duties are in the following matters:-

1. Managing the benevolent society's affairs, preparing internal rules and regulations and necessary instructions of the society's progress.
2. Appointing necessary employees, determining their specializations and terminating their services according to law rules.



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3. Forming the necessary committees to improve work and determining their specializations.
4. Preparing final accounts of the ended fiscal year and the balance sheet for the next year.
5. Presenting annual managerial and financial reports and any future plans or projects for the society.
6. Calling the general assembly for a ordinary or extraordinary meeting and executing its decisions according to law rules and the basic constitution.
7. Following up any remarks, about the society's activities, by the concerned ministry and replying on them.

**Article (10):**

*The board of directors nominates a chairman a vice-chairman, a secretary and treasurer among its members.*

**A.** The duties of chairman or his deputy in case of his absence are the following:

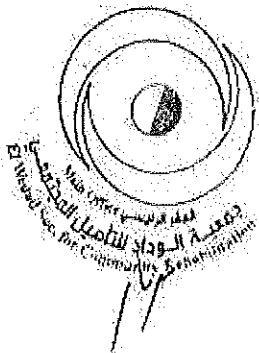
1. Representing the society before others, signing on behalf of it on all writings, correspondence, contracts and agreements with other entities after being approved by the board of directors.
2. Presiding the meetings of the general assembly, administration council and internal committees. He has the right to call for their meeting.
3. Ratifying an agenda for meetings of board of directors and supervising its decisions' achievement.
4. Signing with the secretary on the meetings' minutes, the administrative decisions and employees' affairs.
5. Signing with the treasurer on the checks and financial documents.

**B.** The secretary's duties are the following:

1. Preparing an agenda for the board of directors, inviting members and being in charge of meetings, preparing minutes and decisions and writing them down in records.
2. Keeping records according to law.
3. Notifying the concerned ministry, and the concerned union with the membership movement or any change or modification that might occur, by sending a written letter within fifteen days to specify the change or modification.
4. Executing the decisions of the board of directors.
5. Preparing the annual administrative report about the benevolent society activities and presenting it to the board of directors.
6. Preparing an agenda for the general assembly and calling for ordinary and extraordinary meetings according to law.
7. Supervising all administrative work and employees' affairs, besides accepting membership applications.

**C.** The treasurer's duties are the following:

1. He is in charge of all the financial affairs of the society according to the applied regulations and financial assets.



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2. General supervision of the society resources and expenses, issuing receipts for all revenues, receiving them and depositing them at a national bank attested by the board of directors.
3. Recording all revenues and expenses in special records, being in charge of organizing financial work and supplies, supervising them and giving his observation to the board of directors.
4. Supervising annual inventory and presenting a report thereof to the board of directors.
5. Paying all the amounts payable according to law and keeping the documents to prove evidence of payment and supervise and keep documents.
6. Reviewing financial records of the society and financial payment documents, attesting and keeping them.
7. Carrying out all decisions of the board of directors concerning financial dealings on condition that they correspond to the articles of the balance sheet.
8. Preparing a balance sheet for the next year jointly with the treasurer and presenting it to the board of directors.
9. Signing checks and financial documents with the chairman.
10. Discussing the remarks of the concerned ministry and replying on them.

**Article (17):**

*The board of the directors meet at least once every three months, being invited by:*

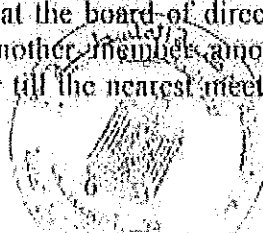
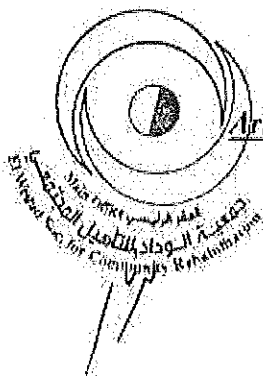
- a. The chairman or vice-chairman or the majority members of the board of directors. The meeting is not proper unless attended by two third of the members. Its decisions are considered by absolute majority (50% + 1). When votes are equal, the vote of the chairman is considered a casting voice.
- b. The board of directors is exceptionally held whenever necessary called by the chairman or vice-chairman or one third of its members.
- c. The board of directors is exceptionally held whenever necessary by calling for a meeting by the chairman or his deputy or one third of its members.

**Article (18):**

- a. A member of the board of directors can resign at any time according to a written notice presented to the board of directors. The board of directors will determine accepting the resignation or not within a month. In case of there is no reply, resignation is considered approved.
- b. A member of the board of directors might terminate his post at the board of directors in case of losing his eligibility or declaring his bankruptcy.

**Article (19):**

- a. If there is a vacant post at the board of directors, the other remaining members can appoint another member among the general assembly members to be a member till the nearest meeting is held by the general



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- assembly. The remaining members - being a temporary committee - can go on their work as a board of directors till someone is appointed.
- b. If it is impossible for a member of board of directors to perform his tasks for any reason, the other remaining members can appoint one of the general assembly members to replace him to perform his tasks until his return.
  - c. If it is impossible for the board of directors to meet due to resignation or death, the remaining members take over - being a temporary committee - the task for a period not exceeding one month, during that period the general assembly is called for a meeting to elect a new board of directors.
  - d. A member of the board of directors has to work for the interest of the society within the limits of its aims, according to the basic constitution and decisions of the general assembly. He has to perform all his duties according to the Law of Societies.
  - e. The general assembly has the right to dismiss any member of the board of directors at any time according to the board of directors' suggestion.
  - f. The previous board of directors is responsible of all financial matters during his work period before the general assembly and concerned entities.

**Article (20):**

If all the members of the board of directors resigned or if the temporary committee (see Article 19 paragraph a) did not do its tasks, the minister could appoint a temporary committee among the members of the general assembly to do the tasks of the board of directors for a month during which the general assembly meets to elect a new board of directors.

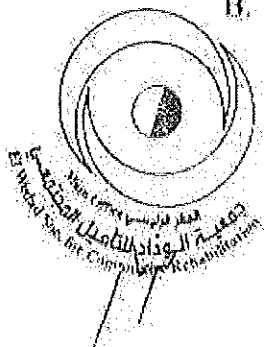
**Article (21):**

*The board of directors should perform the following:*

**A. Organizing the following records:**

1. In and out correspondence record.
2. A record of the basic constitution including the names of the board of directors in each election tournament and dates of their elections.
3. A record of the names of the society including their identity card numbers, age, date of membership, profession and nationality.
4. A record of minutes' meetings of the board of directors and the general assembly in serial order.
5. A record of cash and in kind revenues and expenses in detail according to applied finance meetings and decision.

**B. All records of the board of directors mentioned in Paragraph (a) Article "12" paragraph should be stamped and they should not be discarded and they should be handed to the concerned department on terminating the society. Such records are liable to be seen by the concerned department at the ministry at any time they are requested.**



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Article (22):

The chairman and treasurer sign on all checks and financial documents and paperwork which are binding and being performed namely in internal deals within the frame of their validity.

Article (23):

The board of directors is not allowed to include in its membership two relative members of first and second grade.

Article (24):

It is not allowed to be a member of the board of directors and at the same time to be an employee in the society, receiving a salary.

Article (25):

It is not allowed for a member of the board of directors to perform any work for the society if he has a personal interest in it.

### Chapter Four General Assembly

Article (26):

The general assembly consists of all the active members as soon as their membership was accepted at the society and they should have paid their financial obligations according to the dates assigned by the board of directors.

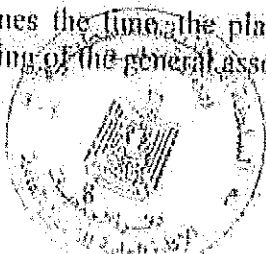
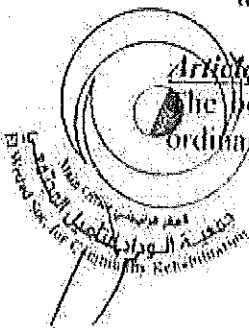
Article (27):

*Calling the general assembly for a meeting:*

1. The general assembly is held in its main center and it is possible to be held at any other place determined in the invitation attached with the agenda, at least once every year.
2. The general assembly is held by sending written invitations, addressed to all members who have the right to attend, stating place and date of meeting and agenda ten days in advanced of the assigned date.
3. The general assembly is called for ordinary and extraordinary meeting by requesting from:
  - a. The absolute majority of the members of the board of directors.
  - b. One third of the general assembly at least.
4. If the general assembly is not called for a meeting according to Article (27) paragraphs a and b of item (3) the minister can call for a meeting or appoints who call it for a meeting.

Article (28):

The board of directors determines the time, the place and the agenda of the ordinary and extraordinary meeting of the general assembly.



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Article (29):

The general assembly discusses, in its ordinary meeting, the following matters and there is no need to be mentioned in the invitation addresses to hold a meeting:-

- 1) A report of the board of directors about the society's activities to be testified.
- 2) A financial report of the board of directors to be testified.
- 3) A report of the legal auditor about the financial situation and to be testified.
- 4) Appointing a legal auditor.
- 5) Electing a new board of directors.
- 6) Recent developments of works related to the society's activities which are generally related with setting general policies and directions of the society.

Article (30):

The general assembly discusses, in its ordinary meeting, the following matters:

1. Modifying the basic constitution of the society.
2. Expelling the members of the board of directors and withdrawing trust from them.
3. Terminating the society and how to deal with its moneys and assets.
4. Unifying the society or amalgamating it with other societies/corporations.

Article (31):

The general assembly meeting is not opened unless the absolute majority members (50% + 1) are present. If this quorum occurs at the meeting opening, it will be possible for the general assembly to go in its deliberating and taking decisions in spite of the few attendees. If the above mentioned quorum is not available within half an hour since the specific time in the invitation, the meeting will be postponed for 15 days at the same time and place without renewing the invitation. In this postponed meeting, the attendees can take decisions on condition that they are not less than one third of the society.

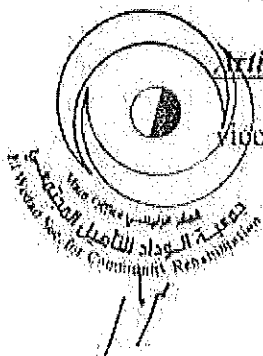
Article (32):

The representatives' meeting:

- A. If the member of the society members exceeds 1000 members, the meetings of the general assembly are held by representatives elected by all members in the way and method determined by the board of directors.
- B. The representatives' meeting is considered as well as the general assembly meeting of the society as it applies the same articles' rules.

Article (33):

The meetings of the general assembly are presided by the chairman, vice-chairman or the eldest member.



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Article (34):

1. The decisions of the general assembly are issued by the absolute members in relation to modification of the basic constitution.
2. The decisions of the general assembly are issued by two third of the majority members of the society in the following affairs:
  - a. Terminating the society.
  - b. Modification of the basic constitution in relation to the main goals of the society.
  - c. Dismissing the members of the board of directors and withdrawing trust from them.
  - d. Unifying the society or its incorporation with another benevolent one.
3. The decisions of the general assembly are issued by absolute majority attending members except for the matters which were not mentioned in Paragraphs (1) and (2) in Article (34).

Article (35):

A minute is arranged at every meeting held by the general assembly. The society's secretary takes over writing and signing on it jointly with the chairman. Then the minute will be of first evidence in content and in the legislation of the general assembly meeting and decisions taken in it.

Article (36):

The board of directors has to inform the concerned ministry in a written notice of the place of the general assembly ordinary and extraordinary meeting at least a month before, attached with the agenda.

## Chapter Five

### The Society Treasury

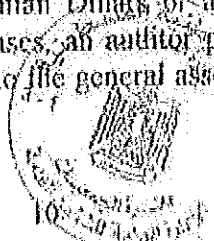
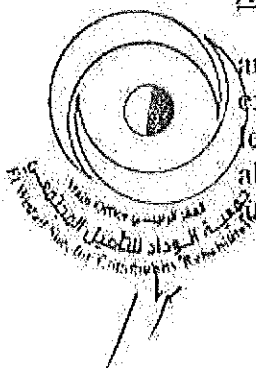
Article (37):

The treasury of the society consists of:

- 1) Members' subscriptions.
- 2) Donations, gifts and unconditioned aids according to receipts attested by the ministry.
- 3) Revenue of the society's activities which are of a guaranteed profit and legally allowed.
- 4) Resources attested by the board of directors.

Article (38):

The society has an annual balance sheet starting from 1/1 of every year and ends on 31/12 of the same year supervised by a legal accountant unless its expenses are less than 1000 Jordanian Dinars or an equivalence amount in legally handed currency. In both cases, an auditor presents a financial report about the society of the fiscal year to the general assembly to be approved and attested in its annual assembly.



Article (39):

- a. The society deposits its cash moneys at a certified bank/banks and the concerned ministry should be informed about the deposit entity within a week since the date of depositing.
- b. The treasurer has no right to keep any cash money, in the treasury, exceeding one month's expenses.
- c. The society should show the legal auditor all account books, minutes of meetings, decisions and payment and disbursement receipts.

Article (40):

All the moneys of this society are specialized for achieving its aims and it is not allowed to pay any amount for any other purpose.

Article (41):

The society has to present its account books and the financial report every year for the concerned ministry within four months since the end of the fiscal year.

### Chapter Six Dissolution of the Society

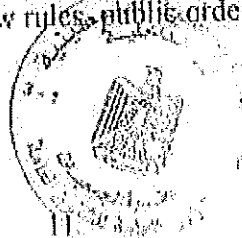
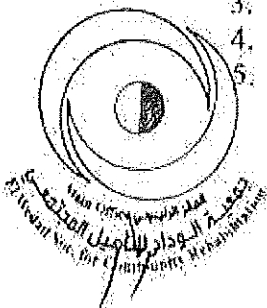
Article (42):

- A. If the society did not or was not able to achieve its aims, the majority members of the board of directors or one third of the general assembly members have the right to call for an extraordinary meeting.
- B. The general assembly may discuss dissolution of the society and dispose its moneys.
- C. If moneys of the society remain after its dissolution and payment off all others' obligations, such moneys will be transferred to another society of similar aims inside Palestine borders.

Article (43):

The ministry has the right to terminate the society in following cases:

1. If the society does not practice its actual work during the first year since the date of its registration.
2. If the society substantially contravenes its basic constitution and does not correct its conditions within three months since the date of receiving a written notice thereof.
3. If the society spent its moneys in other than the objectives specified for it.
4. If it submitted false data to the ministry or to any other side.
5. If it contradicts any one of the law rules, public order or public ethics.



د. محمد زكيه د. محمد

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Article (14):

The society, having two third majority members, has the right to unite or incorporate with another society whether this unification was qualitative, regional or general according to the Law of Societies.

Article (15):

The society has the right to form work committees to achieve its objectives.

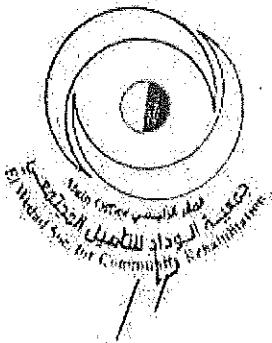
Article (16):

The society should not interfere in political affairs.

Article (17):

The society should not practice its activity before it is officially registered at the concerned department in the ministry.

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True translation of the original

*El Wedad Society for Community Rehabilitation*  
*Gaza - Palestine*

*Financial statements*  
*And Independent Auditor's Report*  
*For the fiscal year ended at December 31, 2014*



*El Wedad Society for Community Rehabilitation*  
*Gaza - Palestine*

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**Independent Auditor's Report**  
**To the Board of Directors of Muslim Hands Association**  
**Gaza - Palestine**

*We have audited the financial statements of El Wedad Society for Community Rehabilitation which comprise the balance sheet as at December 31, 2014, income statement and cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory notes.*

**Management's responsibility for financial statements:**

*El Wedad Society for Community Rehabilitation management is responsible for preparation and fair presentation for the financial statements according to international financial reporting standards. This responsibility includes designing, implementing and maintaining effective internal control which is related to the preparation and fair presentation of financial statements to be free from material misstatement, whether due to fraud or error. And also selecting and applying appropriate accounting policies, making reasonable accounting estimates according to the current circumstances.*

**The Auditor's Responsibility:**

*Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Auditing Standards. Those standards required that we plan and perform the audit in order to obtain reasonable assurance about whether the financial statements are free of material misstatement whether due to fraud or error. An audit includes examining on a test basis, evidence supporting amounts and disclosures in the financial statements.*

*As we assess these risks we consider the internal control procedures relating to the preparation and fair presentation of financial statements of the Association in order to design our audit procedures that are appropriate in the circumstances. An audit also includes*

*assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation.*

*We believe our audit provides a reasonable basis for our opinion.*

**Opinion**

*In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the financial position of El Wedad Society for Community Rehabilitation as at December 31, 2014, and the results of its activities and its cash flows for the year then ended in conformity with international financial reporting standards.*

*Date: April 5, 2014*

*Motair - Alami & P.A. Co. For*

*Audit and Consulting*

**El-Wedad Society for Community Rehabilitation**

**Gaza - Palestine**

**Balance Sheet as at December 31 , 2014**

NIS			(A)
	<u>Note</u>	<u>2014</u>	<u>2013</u>
<b><u>Assets</u></b>			
<b><u>Current Assets</u></b>			
Cash & cash equivalent	5	110,212.53	247,657.57
Other assets	6	126,569.71	86,197.91
<b>Total current assets</b>		<b>236,782.24</b>	<b>333,855.48</b>
<b><u>Non-current Assets</u></b>			
Assembly building in progress		1,812,208.19	1,812,208.19
Fixed assets, net	7	217,689.32	288,017.12
<b>Total non-current assets</b>		<b>2,029,897.51</b>	<b>2,100,225.31</b>
<b>Total assets</b>		<b>2,266,679.75</b>	<b>2,434,080.79</b>
<b><u>Liabilities</u></b>			
Creditors		0.00	608.37
Provision for project under process	8	3,746.49	170,257.89
Unearned revenues	9	38,800.00	0.00
Other liabilities	10	145,988.88	165,046.45
Provision for Employees' Benefits	11	329,128.76	347,131.65
Outstanding cheques		131,230.87	108,940.65
<b>Total Liabilities</b>		<b>648,895.00</b>	<b>791,985.01</b>

**Accumulated Fund**

Prior period adjustments	21,250.39	339,638.67
Surplus Fund	1,642,095.78	815,185.18
Surplus of revenue/Excess of expenditure	(45,561.42)	487,271.93
<b>Accumulated fund</b>	<b>1,617,784.75</b>	<b>1,642,095.78</b>
<b>Accumulate Fund &amp; Total Liabilities</b>	<b>2,266,679.75</b>	<b>2,434,080.79</b>

*The accompanying notes constitute an integral part of these financial statements*

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**EI-Wedad Society for Community Rehabilitation**

**Gaza - Palestine**

**Statement of Financial Activities for the Year Ended December 31 , 2014**

NIS			(B)
<u>Revenues</u>	<u>Note</u>	<u>2014</u>	<u>2013</u>
Projects revenues	12	1,189,233.47	2,636,993.38
Other revenues	13	42,633.11	41,218.18
Cash & in-kind donations		55,908.00	76,756.00
<b>Total revenues</b>		<b>1,287,774.58</b>	<b>2,754,967.56</b>
<u>Expenses</u>			
Administrative expenses (management)	14	80,423.71	198,228.92
Administrative expenses ( projects)	15	1,186,713.96	1,999,043.45
Depreciation	7	66,198.33	70,423.26
<b>Total expenses</b>		<b>1,333,336.00</b>	<b>2,267,695.63</b>
<b>Surplus of revenue/Excess of expenditure (A)</b>		<b>(45,561.42)</b>	<b>487,271.93</b>

*The accompanying notes constitute an integral part of these financial statements*

**El-Wedad Society for Community Rehabilitation**

**Gaza - Palestine**

**Statement of Cash Flow for the Year Ended December 31, 2014**

NIS	( C )	
	<b><u>2014</u></b>	<b><u>2013</u></b>
<b><u>Cash Flow from Operational Activities</u></b>		
Surplus (deficit) of revenue	(45,561.42)	487,271.93
Depreciation of the year	66,198.33	70,423.26
Change in other assets	(40,371.80)	6,335.90
Change in provision for project under process	(166,511.40)	(474,899.35)
Change in unearned revenues	38,800.00	0.00
Change in creditors	(608.37)	(102.79)
Change in outstanding cheques	22,290.22	108,940.65
Change in other liabilities	(19,057.57)	38,828.30
Change in provision for Employees' Benefits	(18,002.89)	24,030.72
Prior period adjustments	21,250.39	339,638.67
<b>Net Cash Flow from Operational Activities</b>	<b>(141,574.51)</b>	<b>600,467.29</b>
<b><u>Cash Flow from Investment Activities</u></b>		
Change in assembly building in progress	0.00	(626,952.63)
Additions in non-current assets	4,129.47	48,070.00
Disposal of assets	0.00	(1,079.00)
<b>Net Cash Flow from Investment Activities</b>	<b>4,129.47</b>	<b>(579,961.63)</b>
<b>Net Cash Flow During The Year</b>	<b>(137,445.04)</b>	<b>20,505.66</b>
Cash & Cash Equivalent at Beginning of The Year	247,657.57	227,151.91
<b>Cash &amp; Cash Equivalent at End of The Year</b>	<b>110,212.53</b>	<b>247,657.57</b>

**El-Wedad Society for Community Rehabilitation**

**Gaza- Palestine**

**Notes to the Financial Statement**

**1. Legal form:**

El Wedad Society for Community Rehabilitation was established in March 2001 in Gaza City as non-profit organization, and has been registered at the Ministry of Interior under No. (7134). The Society's activities centered in providing development services, psychological and social and educational rehabilitation for the local community in all parts of the Gaza Strip. The Society targets the groups of children, youth and women and elderly through the provision of high quality outreach, counseling and training services in social, psychological, educational fields.

**2. Association Address:**

Tal al-Hawa / The Arab League Street / Gaza - Palestine .

**3. Association main goals:**

The society aims to work on solving the social & behavioral problems at individual & family level, providing proper atmosphere for social, psychological & educational support for children & their families, enhancing the social awareness and guidance in various aspects of life, in addition to promoting the social awareness on democracy principles & civil society & lifting up the youth awareness & thinking to enable them to build themselves & solve their problems in rational ways. Also, the Society works on promoting the participation of youth in training, social & leadership activities & integrating & rehabilitating the elders & promoting the spirit of volunteering among graduates through special programs.

**4. Significant accounting policies:**

- Financial statements are prepared according to historical cost principle.
- Financial statements are prepared according to modified accrual basis so that revenues are recognized when it received and expenses are recognized when it occurred, while the preparation of financial statements is based on an accrual basis.
- Financial transactions are recorded in accounting books in Israeli shekel and transactions which happened in other currencies are converted according to the exchange rates available at its time.
- Cash balances in other currencies at December 31, 2014 were assessed by the following exchange rates:  
One U.S. dollar = 3.88 shekels.  
One EUR dollar = 4.656 shekels.



- Fixed Assets are initially recognized at their cost ( purchase price plus any other costs directly attributable to bringing the assets to the location and condition necessary for them to be capable of operating in the manner intended by management). After initial recognition the fixed assets are carried in the statement of financial position, at their cost less any accumulated depreciation. Depreciation is calculated on a straight line basis according to the instructions set out in the financial procedures manual for Societies and Civil Organizations issued by the Ministry of Interior. The following depreciation ratios were used:

<u>Asset</u>	<u>2014</u>	<u>2013</u>
Vehicles	% 15	% 15
Furniture	% 10	% 10
computer & accessories devices	% 20	% 20
Machinery and equipment	% 20	% 20
Office Equipment	% 20	% 20
Books and magazines	% 20	% 20

	<u>Dec,31</u>	
<b>5. Cash &amp; cash equivalent</b>	<u>2014</u>	<u>2013</u>
Palestinian Islamic Bank	0.00	10,214.48
Bank of Palestine	110,212.53	237,443.09
<b>Total cash &amp; cash equivalent</b>	<b>110,212.53</b>	<b>247,657.57</b>

	<u>Dec,31</u>	
<b>6. Other assets</b>	<u>2014</u>	<u>2013</u>
debtors and employees advances	64,877.47	61,994.31
Granted loans ( small projects )	9,979.36	10,975.12
Recovered insurances	2,382.56	2,382.56
Accrued revenue (seniors EC project)	0.00	10,845.92
Accrued revenue (child labor project)	49,330.32	0.00
<b>Total other assets</b>	<b>126,569.71</b>	<b>86,197.91</b>

## 7. Fixed Assets

<b>Asset</b>	<u>Value of asset on 01/01/2014</u>	<u>Additions in fixed assets</u>	<u>Disposals</u>	<u>Assets cost on 31/12/2014</u>
Vehicles	128,685.00	0.00	0.00	128,685.00
Furniture	79,024.00	0.00	0.00	79,024.00
computer & accessories devices	165,468.90	0.00	0.00	165,468.90
Machinery and equipment	231,316.37	0.00	(14,671.34)	216,645.03
Office Equipment	32,476.61	0.00	0.00	32,476.61
Books and magazines	2,737.00	0.00	0.00	2,737.00
<b>Total assets</b>	<b>639,707.88</b>	<b>0.00</b>	<b>(14,671.34)</b>	<b>625,036.54</b>

<u>Accumulated depreciation</u>	<u>Depreciation on 01/01/2014</u>	<u>Depreciation during the year</u>	<u>Adjustments</u>	<u>Depreciation on 31/12/2014</u>
Vehicles	38,605.50	19,302.75	0.00	57,908.25
Furniture	59,429.72	5,149.30	0.00	64,579.02
computer & accessories devices	103,917.49	20,527.01	0.00	124,444.50
Machinery and equipment	116,200.84	20,495.98	(10,541.87)	126,154.95
Office Equipment	31,754.27	430.29	0.00	32,184.56
Books and magazines	1,782.94	293.00	0.00	2,075.94
<b>Total accumulated depreciation</b>	<b>351,690.76</b>	<b>66,198.33</b>	<b>(10,541.87)</b>	<b>407,347.22</b>
<b>Net fixed assets-statement (a)</b>	<b>288,017.12</b>			<b>217,689.32</b>

	Dec,31	
<b>8. Non-executed projects' provisions</b>	<u>2014</u>	<u>2013</u>
Child labor project - Save the Children organization	0.00	124,011.53
Friendly spaces project – Help Age International	3,746.49	1,473.96
inclusive society and available to all ( project )	0.00	44,772.40
<b>Total non-executed projects' provisions</b>	<u><b>3,746.49</b></u>	<u><b>170,257.89</b></u>

	Dec,31	
<b>9. Unearned revenues</b>	<u>2014</u>	<u>2013</u>
Revenue from renting assembly ground floor	38,800.00	0.00
<b>Total unearned revenues</b>	<u><b>38,800.00</b></u>	<u><b>0.00</b></u>

	Dec,31	
<b>10. Other Liabilities</b>	<u>2014</u>	<u>2013</u>
Accrued Telecommunication expenses	0.00	1,037.37
Accrued transportation expense	0.00	781.37
Accrued Professional fees	1,746.00	6,055.00
secretariat for others ( Recovered )	0.00	1,304.56
Income tax deduction	144,242.88	151,781.89
Projects secretariats	0.00	4,086.26
<b>Total other liabilities</b>	<u><b>145,988.88</b></u>	<u><b>165,046.45</b></u>

<b>11. Provision for Employees' Benefits</b>	<b>Dec,31</b>	
	<b><u>2014</u></b>	<b><u>2013</u></b>
End of service provision	159,007.79	176,568.36
Employees provident provision	48,269.38	49,192.82
Accrued salaries	115,453.47	121,370.47
Provision for leaves	6,398.12	0.00
<b>Total other liabilities</b>	<b><u>329,128.76</u></b>	<b><u>347,131.65</u></b>

<b>12. Programs and projects revenues</b>	<b>Dec,31</b>	
	<b><u>2014</u></b>	<b><u>2013</u></b>
Norwegian People's Aid (NPA)	0.00	262,332.35
Welfare Association	0.00	452,300.19
Help Age International	188,303.13	762,995.78
Women's Affairs Center	0.00	3,473.52
American Friends Service Committee - Quickers	46,579.80	39,036.17
Italian Cooperation	335,835.54	2,449.70
Save the Children organization	302,862.88	154,540.28
Interpal Gaza Office	0.00	173,689.56
Arab Fund for Economic and Social Development	0.00	626,952.63
United Nations Development Program	0.00	144,800.00
Medical Aid for Palestinians - ( MAP )	135,721.30	7,323.20
Aman Palestine - Malaysia	0.00	7,100.00
UNESCO	27,780.00	0.00
Stichting Kinderpostzegels Nederland	132,470.82	0.00
UAE Red Crescent	19,680.00	0.00
<b>Total Programs and projects revenues</b>	<b><u>1,189,233.47</u></b>	<b><u>2,636,993.38</u></b>

### 12.1 Donors of projects revenues

<b>Project name</b>	<b>Donor</b>	<b>2014</b>
Friendly spaces project	Help Age International	54,990.09
Emergency Humanitarian Response Project		133,313.04
Project thinking of you	American Friends Service Committee - Quickers	46,579.80
Emergency intervention to support marginalized groups Project	Italian Cooperation	335,835.54
Child labor project	Save the Children organization	302,862.88
inclusive society and available to all ( project )	Medical Aid for Palestinians - ( MAP )	135,721.30
Youth Club project	UNESCO	27,780.00
Child labor project	Stichting Kinderpostzegels Nederland	85,087.41
Emergency intervention project to support children after the war		47,383.41
In-kind donations for the victims of Gaza Flood (Alexa)	UAE Red Crescent	19,680.00
<b>Total Projects' Revenues</b>		<b>1,189,233.47</b>

**13. Other revenues**

	<u>Dec,31</u>	
	<u>2014</u>	<u>2013</u>
Membership fee	600.00	730.00
Classroom training rental	1,279.38	3,853.18
Training wage	0.00	820.00
Tender and bidding fees	3,200.00	8,150.00
Profits from sailing land	0.00	22,130.00
Youth and Sports Ministry Competition revenue	0.00	5,535.00
Revenue from renting assembly ground floor	17,500.00	0.00
Reducing provisions revenue	20,053.73	0.00
<b>Total other revenues</b>	<b>42,633.11</b>	<b>41,218.18</b>

**14. Administrative expenses (management)**

	<u>Dec,31</u>	
	<u>2014</u>	<u>2013</u>
Salaries and rewards	34,760.59	104,185.69
Stationery	1,378.00	309.00
Hospitality	130.00	693.00
Transportation	150.00	3,460.00
Hotel booking & halls rent	0.00	9,036.00
Telecommunication expenses	370.00	8,326.49
Maintenance	2,600.95	10,470.24
Sundries	1,088.00	1,531.00
fuel expenses	300.00	14,136.88
Utilities	0.00	2,756.62
License and insurance	571.00	1,239.00
Bank charges	1,001.32	16,555.50
Auditing fees	3,388.50	9,595.00
Subscriptions fees	1,756.40	2,430.20

Printing cost	300.00	480.00
Donations	0.00	2,860.00
Advertising expenses	0.00	2,081.00
Other wages	50.00	5,174.30
Headquarters construction expenses	0.00	2,909.00
Losses from sale of assets	2,129.47	0.00
Attorneys' fees	1,940.00	0.00
Foreign Exchange Differences	28,509.48	0.00
<b>Total Administrative expenses</b>	<b>80,423.71</b>	<b>198,228.92</b>

<b>15. Administrative expenses ( projects )</b>	<b>Dec,31</b>	
	<b><u>2014</u></b>	<b><u>2013</u></b>
Salaries and rewards	626,331.68	991,976.55
Stationery	95,129.50	30,506.08
Utilities	2,670.88	7,672.87
Telecommunication expenses	29,755.18	30,441.77
Printing cost	18,279.37	84,836.92
Transportation	49,708.00	115,940.44
Auditing fees	0.00	2,422.00
Hospitality	113,297.43	128,380.02
Donations	129,872.74	391,498.42
Hotel booking & halls rent	23,081.16	65,391.67
Media Photographing and documenting	0.00	6,260.00
Radio and television bulletins	28,203.00	48,732.38
Gifts and Awards	15,404.99	19,906.00
Consultants fees	39,520.04	50,391.16
Subscriptions fees	0.00	229.00

Bank charges	0.00	673.05
Voluntary campaigns and initiatives youth	0.00	19,595.00
Maintenance	0.00	1,104.00
fuel expenses	3,460.00	3,086.12
Clothing	11,999.99	0.00
<b>Total administrative expenses ( projects )</b>	<b>1,186,713.96</b>	<b>1,999,043.45</b>

### 15.1 Projects Expenses and Donors :

<u>Project name</u>	<u>Donor</u>	<u>2014</u>
Friendly spaces project	Help Age International	54,299.13
Emergency Humanitarian Response Project		133,100.93
- Project thinking of you	American Friends Service Committee - Quickers	46,491.05
Emergency intervention to support marginalized groups.Project	Italian Cooperation	335,708.45
Child labor project	Save the Children organization	299,563.85
inclusive society and available to all ( project )	Medical Aid for Palestinians - ( MAP )	137,002.05
Youth Club project	UNESCO	28,142.50
Child labor project	Stichting Kinderpostzegels Nederland	85,271.50
Emergency intervention project to support children after the war		47,454.50
In-kind donations for the victims of Gaza Flood (Alexa)	UAE Red Crescent	19,680.00
<b>Total projects expenses and donors :</b>		<b>1,186,713.96</b>



**16. Number of Employees:-**

The number of employees in the association at the end of December 2014 were (43) employees

- Permanent employees ( 3 ) .
- Temporary employees ( 40 ) .

**17. Comparative Figures: -**

We classify some of comparative figures to fit with the data presentation for the current year.

**18. On-Going Concern:-**

There is no indicators that the association will continue as a going concern in the foreseeable future.

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## FUNDING SOURCES OF EL-WEDAD

Donor	Nationality	Type of fund	2013
Norwegian People's Aid NPA	Norway	Core/Project based	72,952
Islamic Relief	UK	Project based	-
Inter pal	UK	Project based	46,381
Muslim Aid	UK	Project based	-
CBSP	France	Core/Project based	-
United Nations Development Programme "UNDP"	International	Project based	40,000
Help Age International	International	Core/Project based	212,017
CISS	Italy	Project based	665
MAP	UK	Project based	2,030
Quakers	USA	Project based	10,753
European Union "EU"	EU	Project based	-
NDC	Palestine	Project based	-
Welfare association	International	Project based	122,188
Save the children	International	Project based	43,670
Women's Affairs	Palestine	Project based	984
Arab Fund for economic & social Development	Kuwait	Project based	174,200
Aman Palestine Berhad – Malaysia	Malaysia	Project based	2,000
OPEC Fund for International Development	International	Project based	-
<b>TOTAL (\$)</b>			<b>727,840 \$</b>

## **El-Wedad Society for Community Rehabilitation**

El-Wedad Society is a non-profit nongovernmental organization. It was established in March 2000 to provide the services of psychosocial and educational rehabilitation and development for the local community all over the Gaza Strip. The major categories targeted are children, women, youth, and elderly people who receive quality and non-discriminatory services of training, counselling, guidance, and awareness in the various psychosocial and educational fields. El Wedad is a registered NGO from the Ministry of Interior, Palestinian Authority Lic. No. 7134.

### **The purpose of the organization;**

- ✓ Enhancing the psychosocial wellbeing of targeted groups(children, women, youth, elderly).
- ✓ Investment of experiences and capacities of elderly through enhancing their community participation.
- ✓ Rehabilitation of youth to act a leader and vital role in building up the community.
- ✓ Developing and improving the personal and professional skills and capacities of youth and graduates to meet labor market demands.
- ✓ Contribution to the enhancement of children abilities and developing their live and behavior skills.
- ✓ Support and enable women to enhance their community participation.
- ✓ Enhancing the principles of citizenship and avoiding the intellectual and political fanaticism and respect of the other.
- ✓ Contribution of enhancing the principles of democracy and national peace, and human rights for targeted groups.
- ✓ Activating the role of Palestinian family in enhancing the humanity values, and empowering the concepts of family dialogue and full families and enhancing marriage relations.
- ✓ Identification of community needs and problems throughout studies, researches, and polls.
- ✓ Enhancing the voluntary participation in the institutional and community work.

**Information as to the programmes and activities of the organization in areas relevant to the human rights of older persons**

El-Wedad Society has implemented many projects relevant to human rights of older persons. And this is a list of these projects

<b>Project Name</b>	<b>From</b>	<b>To</b>
Improve the Well Being of Conflict affected Older People in Eastern Middle Gaza	Dec,2008	Jan,2009
Improve the long Term Well Being of Conflict affected Older People in Eastern Middle Gaza	Apr,2010	May,2010
Improving Autonomy and Wellbeing of Older People in Shatee refugee Camp through Psychosocial and mobility support	Dec,2010	Nov,2011
Improving Autonomy and Wellbeing of Older People in Shatee refugee Camp through Psychosocial and mobility support	Dec,2011	Nov,2013
Improving Autonomy and Wellbeing of Older People in Shatee refugee Camp through Psychosocial and mobility support	Feb,2013	Mar,2013
Improving Autonomy and Wellbeing of Older People in Shatee refugee Camp through Psychosocial and mobility support	Dec,2011	Nov,2012
Grand Parents House "Age Friendly Space in Shatee Camp , Gaza , OPT"	Feb,2012	Nov,2012
Strengthening civil society as a means of poverty reduction for vulnerable older people in the occupied Palestinian territory	Jan,2012	Dec,2013
Grand Parents House "Age Friendly Space in Shatee Camp , Gaza , OPT"	Jan,2014	Mar,2014
Grand Parents House "Age Friendly Space in Shatee Camp , Gaza , OPT"	Apr,2014	July,2014
Emergency Intervention in Support of Older People Exposed to violence during 2014 War on Gaza.	Sep, 2014	Mar, 2015
Gaza crises appeal	April,2015	Dec,2015

**Confirmation of the activities of the organization at the national, regional or international level;**

El-Wedad Society has affiliation with Helpage International association and implemented many projects that were funded by this association.

And now we implement " Gaza crises appeal" that is funded by Helpage international

**A list of members of the governing body of the organization and their countries of nationality;**

<b>Name</b>	<b>Position in board</b>	<b>Nationality</b>
Mr. Faraj Mubarak	Chairman	Palestinian
Mr. Hussam Abu-Diab	Member	Palestinian
Dr. Baha' El-Ghalayeni	Treasurer	Palestinian
Dr. Naim El-Ghalban	Member	Palestinian
Ms. Naima El-Qaiq	Secretary	Palestinian
Mr. Adnan Hamdan	Vice Chairman	Palestinian
Mr. Ismael Abu Rkab	Member	Palestinian

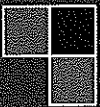
**A description of the membership of the organization, indicating the names of organizations that are members and their geographical distribution;**

El Wedad Society is member in many organizations, networks, and coalitions on the local and Arab level, besides, partnerships and cooperation's with Most NGO's working in the Gaza Strip and some of the West Bank.

<b>Name of organizations, networks, or coalitions</b>	<b>Address</b>
Palestinian PNGOs Network	Gaza- Palestine
UNICEF	Gaza- Palestine
Arab Network for NGOs	Egypt
Students' Forum Institute	Bethlehem- Palestine
Helpage International	Gaza- Palestine

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# التقرير الإداري السنوي لجمعية الوداد للتأهيل المجتمعي



جمعية الوداد للتأهيل المجتمعي  
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