



Open-ended Working Group on Ageing
for the purpose of strengthening the protection
of the human rights of older persons



UNITED NATIONS
HUMAN RIGHTS
OFFICE OF THE HIGH COMMISSIONER

Seventh Session of OEWG on Ageing 12-15 December 2016, UN Headquarters, New York

Application Form for Accreditation to the Open-ended Working Group on Ageing (OEWGA)

Accreditation is a **one-time process** by which not previously accredited non-governmental organizations become eligible to participate as observers in the Open-ended Working Group on Ageing. Accreditation is granted to organizations and not to individuals.

NGOs that have consultative status with the Economic and Social Council (ECOSOC) or were accredited before are already accredited to the Open-ended Working Group on Ageing. All other NGOs wishing to participate in the Seventh Session of the OEWGA **MUST** apply for accreditation.

The Application form (**in word document**) should contain all the following information:

a. The purpose of the organization;

Care Rights aims to protect and advocate for elderly patients' rights during their end-of-life care and decision. At the core of our mission is our desire to safeguard not only the elderly patients' but also their caregivers' and families' autonomy, independence and dignity.

b. Information as to the programmes and activities of the organization in areas relevant to the human rights of older persons;

1. Education & Counseling,
2. Survey & Research
3. UN Activities
4. Enactment & Advocacy

c. Confirmation of the activities of the organization at the national, regional or international level;

We wrote details of our activities in the annual report, and you can also find annual report and more information on Care Rights website. carerights.org

Attached annual report of 2015 and first half of 2016.

- d. Copies of the annual or other reports of the organization with financial statements, and a list of financial sources and contributions, including governmental contributions;**

Attached 2015 Care Rights Annual Accounting Report

- e. A list of members of the governing body of the organization and their countries of nationality;**

Representative TaeHyun Kim (Republic of Korea)

Representative SooYeon Han (United States of America)

Director SangChaul Park (Republic of Korea)

Director HyunHoo Shin (Republic of Korea)

Director JinKyu Lee (Republic of Korea)

Director HongJik Lee (Republic of Korea)

- f. A description of the membership of the organization, indicating the total number of members, the names of organizations that are members and their geographical distribution;**

Care Rights is a national level membership no profit organization, and has 350 members. Its main geographical distribution is Republic of Korea.

- g. A copy of the constitution and/or by-laws of the organization.**

Attached by-laws of Care Rights

CARE RIGHTS

BYLAWS

GENERAL

Section 1(The name of the organization) The name of this organization is CARE RIGHTS(Caring And Reaching Elders' RIGHTS), Inc., and shall herein be referred to as "the organization."

Section 2 (Purpose of the organization) The organization is organized for improvement of elderly people' Human Well-being, including

- ① purpose of the elders' autonomy, dignity and independence for end-of-life care decision.
- ② The organization shall pursue improvement of elderly patients and their family's end-of-life care service.
- ③ This purpose shall eliminate all kind of discrimination against of the elderly and their family, and protect fair dignity.

Section 3 (Location of the organization) ① The principal business office of the organization shall be at [Banpodae-ro 13st 18, Hansol building seminar room].

- ② The organization may, as provided by Civil Law Article 50, also have offices at such other places.

Section 4(Business of the organization) ① The organization shall carry out these following business to reach the goals of Article 2.

1. Education and Counseling Service for end of life care decision of elders and their family
2. Education and Training Service for end of life care decision of health care staffs
3. Advocate for the rights of end of life care decision of elders and their family
4. Research and Developing of education , development of counsel program
5. Hospice shelter in diaspora communities

② When the organization tries to manage profitable business for the goals of Article 2, resolution of board of directors shall be needed and within the essentials of the organization, the profitable business shall be permitted.

- ③ Profit of the earning business shall be spent on main business of the organization, or accumulate

into specific fund according to resolution of board of directors, and shall not be used other purposes under any circumstances.

Section 4(Business of the organization) ①The organization shall carry out these following business to reach the goals of Article 2.

1. Education and Counseling Service for end of life care decision of elders and their family
2. Education and Training Service for end of life care decision of health care staffs
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5. Hospice shelter in diaspora communities

②When the organization tries to manage profitable business for the goals of Article 2, resolution of board of directors shall be needed and within the essentials of the organization, the profitable business shall be permitted.

③Profit of the earning business shall be spent on main business of the organization, or accumulate into specific fund according to resolution of board of directors, and shall not be used other purposes under any circumstances.

Section 5 (Beneficiary of giving benefit) Except as limited objects, regarding the business provided in Article 4, any people shall not be unreasonably discriminated by their birthplace, school, job, and the other social status.

Members

Section 6(Qualifications for membership, requirements for membership and others) ①The members of the organization shall be an individual and a party who shall agree the purpose of organization and expect to be the members of the organization.

②The board of directors shall decide about criteria of membership, composition of members, initial fee and membership fee.

Section 7(Rights and duties) ①Members shall constitute the organization, and use the facilities,

references in accordance with these bylaws and provisions.

② Members shall have right to vote and be eligible to run for an election.

③ Members shall observe bylaws and resolutions of general assembly and board meeting.

④ Members may pay membership fee and contributions.

Section 8(Withdrawal and disciplinary action) ① When a member requests withdrawal, the member may withdraw voluntarily, and renewal of membership qualification is permitted.

② In case the member generates non-fulfillment of obligation, property loss or defamation of organization, the resolution of board may claim compensation for damage and expel the member.

Section 8(Withdrawal and disciplinary action) ① When a member requests withdrawal, the member may withdraw voluntarily, and renewal of membership qualification is permitted.

② In case the member generates non-fulfillment of obligation, property loss or defamation of organization, the resolution of board may claim compensation for damage and expel the member.

Officers

Section 9(The kind and the number of officers) The directors of the organization shall consist of 2 co-representatives and at least five (5) directors and maximum eight (8) directors including 2 co-representatives.

Section 10(Election of the officers) A officer shall be elected at the board meeting, a vacancy in any office may be filled by election in the board of directors for the unexpired portion of the term.

Section 11(Term of officers) ① The term of a officer is two (2) years and the officer may be reappointed. A officer elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office.

② If the next officer was not elected after termination of predecessor's office, each officer shall hold office until a successor shall have been elected and qualified.

Section 12(Duty of president) ① The president shall be the representative of the organization, and handle everything of the organization business and affairs.

② The president shall be the chair of board meeting, general meeting and steering committee.

③ In the absence or disability of the president, an officer designated by the board shall perform the duties of the president.

Section 13(Duty of directors) ① Directors shall be present at the board meeting and resolve, deliberate the business and affairs of the organization.

② The board of directors or the president may entrust business and affairs to a director. The director shall handle the authorized tasks.

General Assembly

Section 14(Division and composition) ① General assembly shall be composed of the members of the organization.

② General assembly is divided into two parts, annual meetings and special meeting.

Section 15(Convocation and notification) ① President shall call regular assembly once a year in January.

② President shall call the special meeting, if the president approved that it is necessary.

③ When one-third of entire members or a majority of directors specify proposal plan and request special meeting, the president shall call assembly in 2 weeks.

④ Notice of all meetings shall be given at least seven days prior to the date and shall specify the place, day, hour of the meeting and agenda by electronic mail.

Section 16(Opening of meeting and resolution) ① Except as otherwise provided by other regulations, the general meeting of the organization shall not be opened unless more than one-third of enrolled members present in person at a meeting.

② Except as provided by other regulations, action of general assembly shall be taken by a majority vote of those present at such meeting. In case of a tie, the presiding officer shall decide the issue.

③ Any member may exercise the privilege of voting by delegating power to other person in written statement, in case the member is expected to be absent in a meeting.

④ The record of general assembly shall be filled with progress, gist and result of proceedings and kept with sign and seal of two (2) attendants.

Section 17 (Matters for resolution of general assembly) General assembly shall resolve these agenda.

1. Dissolution of organization and branch office
2. Disposition of significant property of the organization
3. The board of directors' refer or significant issues in operation of the organization

BOARD OF DIRECTORS

Section 18 (The composition of the board of directors) The composition of the board of directors)

- ① The organization shall establish board of directors.
- ② The president of organization shall be the chair of the board of directors.

Section 19 (Matters of resolution of board of directors) Meeting of the board shall resolve the followings

1. Plan of operation of the organization
2. Budget and settlement of accounts
3. Call of extraordinary general meeting
4. Election of office and to fill a vacancy
5. Revision of bylaws, legislation or amendment of regulation
6. The others that are significant to the management of the organization

Section 20 (Convocation of a meeting of the board of directors) ① The meeting of board shall be divided into two parts, regular and temporary.

② Regular meetings of the board shall be held annually, and temporary meetings shall be called by request of more than one-third of entire directors or president when it is necessary.

③ Except agenda is agreed by entire directors, if the president called the board meeting, notice of meeting shall be given at least seven (7) days before the meeting by electronic mail specifying the date, time, place, purposes of the meeting and agenda.

Section 21 (Opening of the meeting and resolution) ① Except as limited by these bylaws, a board

meeting shall be opened by more than one-third of the entire directors present in person, shall constitute a quorum and resolution shall be taken by a majority vote of those present at such meeting.

② Except as otherwise limited by other regulations, board meeting shall resolve by a majority of the present enrolled directors. In case of a tie, the president shall decide the issue.

Section 22(Reason for exclusion of resolution) Including the president, any director of the organization involved in following issues, shall not participate at the resolution.

1. Designation or removal of the person directly involved.
2. Conflict of interests in receiving money or property between the person directly involved and the organization.

Section 23(Delegation of voting right) Any director who is absent in a board meeting for special reasons, may delegate voting right to other person by electronic documents.

Section 24(Record of the board of directors) The record of the proceeding shall be kept with sign and sealing of the president and present director.

COMMITTEES

Section 25(Composition) The board shall designate the following committees of the board from among its members ; steering operation committees and special committees.

Steering committee shall be composed of president, who shall be an official member, and at least five (5) to maximum eight (8) appointed directors.

Section 26(Term of committee) The term of the committees is two (2) years.

Section 27(Convocation) The meetings of each committee shall be held on the call of the president.

Section 28(Functions of operating committee) The operating committee shall decide details of establishment, and operation of concrete business plan. Resolution of committee shall be taken by more than one-third of committee members present in person at a meeting and approval of am majority of those present at such meetings.

Section 29(Functions of special committee) Special committee shall be established in every business specialty areas. More than one-third of members then in office shall constitute a quorum for business and resolution shall be taken by a majority approval of those present at such meeting.

PROPERTY AND ACCOUNT

Section 30(Property) The property shall be divided in two parts, fundamental and normal.

The followings are fundamental property. Except these are general property.

1. Donated property when establishment of organization
2. Property that decided to be inserted in fundamental property by board of directors among normal property
3. Real estate

Section 31(Management of property) ①A decision on the matter of trade, gift, lease, exchange of fundamental property or change the use shall be made in board meeting and general assembly.

②In case of bearing the debt out of budget, resolution of board of directors are needed.

Section 32(Source of revenue) Financial resources that shall be spent for preservation and operation of the organization

1. Membership fee
2. Each contribution and donation
3. Proceeds from the projects
4. Profits from fundamental property
5. The others

Section 33(Principle of accounting) For the accurate understanding of management and profit, the organization shall process every account transaction based on facts and obey accounting standards of government.

Section 34(Revenue · expenditure · budget and others) If there were residual properties in settlement of accounts, these shall be carried forward to the next year.

Section 35(Investment and loan) Resolution of board, whenever its general interests require, may borrow money and invest on outside groups.

Section 36(fiscal year) ①The organization shall obey the fiscal year of the government, which begins on January 1st and ends on the following December 31 of each year.

②Within one month, after end of fiscal year, the president shall make business results, settlement of accounts and report them to the board.

Secretariat

Section 37(Operating of secretariat) ①For the purpose of dealing with business, the organization shall establish the secretariat where secretary-general shall perform all duties incident to the office.

②Secretary-general shall be responsible for all business incident to the secretariat and direct and supervise the affiliated employees.

③Affiliated employees of secretariat shall be appointed by secretary-general.

④Extra regulation regarding the office and the others that are necessary shall be established.

Supplementary provision

Section 1 (Election of first board members) The then officers when the organization is established, shall be deemed to be appointed by these bylaws.

For the establishment of CARE RIGHTS, Non-Government Organization, make these bylaws
and all the establishers shall sign and seal.

June 27th 2013

representative TaeHyun Kim

representative SooYeon Han

Director SangChaul Park

Director HyunHoo Shin

Director JinKyu Lee

Director HongJik Lee

2015 CARE RIGHTS Annual Accounting Report

(Accounting Period: Jan. 1 ~ Dec. 31, 2015)

(Current Exchange Rate: Dec. 31, 2015)

Statement of Revenues and Expenditure

Item	Amount	
I . Revenue		58,873.71
Donation	10,238.90	
Government Grant	48,634.81	
II . Expenditure		57,858.76
Employee Wage	8,927.67	
Employee Welfare	841.89	
Transportation Expenses	39.98	
Communication Charges	69.18	
Tax and Public Imposts	1,401.91	
Training expenses	170.64	
Meeting Expenses	2,807.93	
Supplies Expenses	331.41	
Payment Commission	3,054.69	
Event Expenses	38,263.51	
UN Activity	1,949.95	
III . Subtracted Profit		1,014.95
VI . Other Profit		18.62
Profit Interest	18.62	
V . Total Profit		996.33



CARE RIGHTS

Executive Director :

Auditor : Seamo. Yang



119-18-60006

세무회계안암 C.T.A 양세모

서비스 세무사업 (NBR 30245)

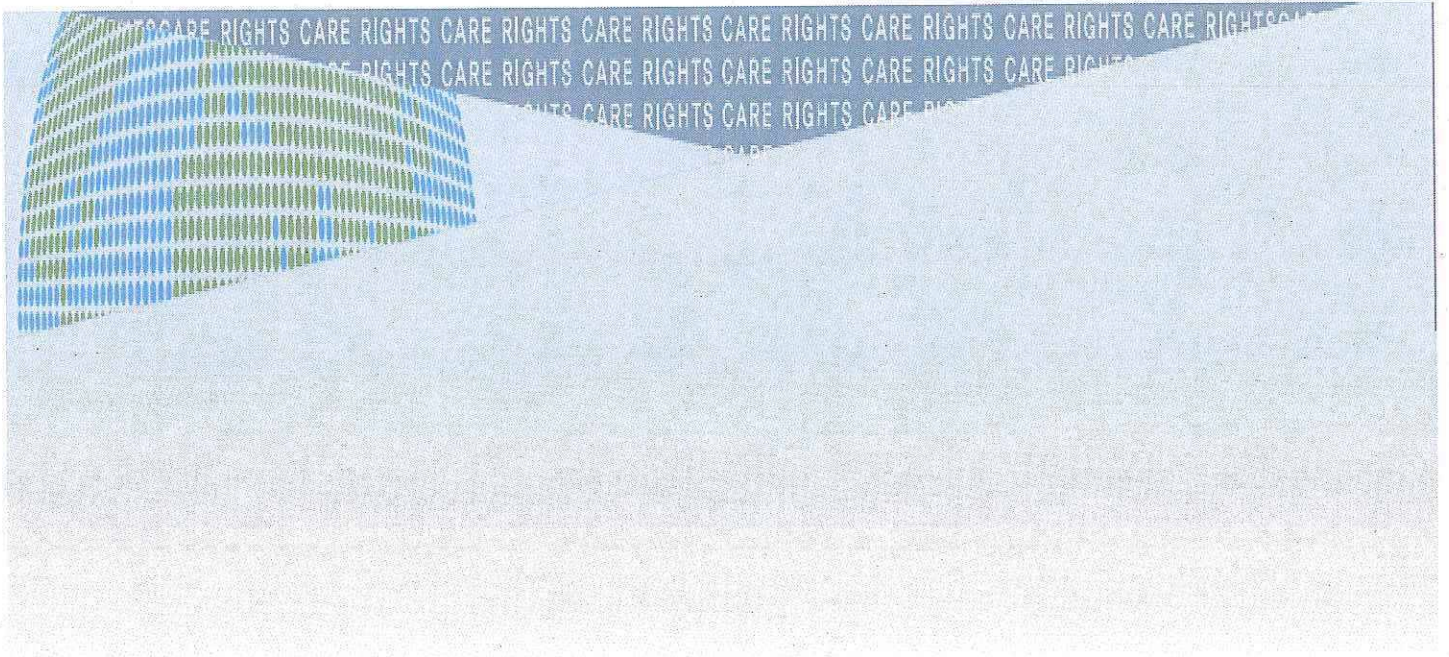




2015 CARE RIGHTS work for,

CONTENTS

- Education & Counseling
- Enactment & Advocacy
- UN Activity
- Survey & Research



**See more information at :
<http://www.carerights.org>**

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